<table>
<thead>
<tr>
<th>SERIAL #</th>
<th>SUBJECT</th>
<th>PAGE #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Preface</td>
<td>1</td>
</tr>
<tr>
<td>2.</td>
<td>Constitution Preamble</td>
<td>2</td>
</tr>
<tr>
<td>3.</td>
<td>Article I – Name</td>
<td>3</td>
</tr>
<tr>
<td>4.</td>
<td>Article II – Nature</td>
<td>3</td>
</tr>
<tr>
<td>5.</td>
<td>Article III - Aim &amp; Objects</td>
<td>3</td>
</tr>
<tr>
<td>6.</td>
<td>Article IV - Other Provisions</td>
<td>4</td>
</tr>
<tr>
<td>7.</td>
<td>Section 1 - By Laws</td>
<td>4</td>
</tr>
<tr>
<td>8.</td>
<td>Section 2 – Membership</td>
<td>4</td>
</tr>
<tr>
<td>9.</td>
<td>Section 3 - Majlis-Ash-Shura</td>
<td>4</td>
</tr>
<tr>
<td>10.</td>
<td>Section 4 - Sub-Committee</td>
<td>4</td>
</tr>
<tr>
<td>11.</td>
<td>Section 5 - Replacement of MS Sub-Committee Members</td>
<td>4</td>
</tr>
<tr>
<td>12.</td>
<td>Section 6 - Executive Committee</td>
<td>4</td>
</tr>
<tr>
<td>13.</td>
<td>Section 7 - Qualification and Terms &amp; Conditions of MS &amp; Sub-Committee Members</td>
<td>6</td>
</tr>
<tr>
<td>14.</td>
<td>Section 8 - Ameer (Leader) of the MS</td>
<td>7</td>
</tr>
<tr>
<td>15.</td>
<td>Section 9 - The Imam (Religious Leader), His Qualifications &amp; Activities</td>
<td>7</td>
</tr>
<tr>
<td>16.</td>
<td>Section 10 - Assistant Imam &amp; Muazzin</td>
<td>7</td>
</tr>
<tr>
<td>17.</td>
<td>Section 11 - Membership Dues</td>
<td>7</td>
</tr>
<tr>
<td>18.</td>
<td>Section 12 - Rights of Regular Members/Worshipers</td>
<td>8</td>
</tr>
<tr>
<td>19.</td>
<td>Section 13 - Etiquette of the Mosque</td>
<td>8</td>
</tr>
<tr>
<td>20.</td>
<td>Section 14 - General Meeting</td>
<td>8</td>
</tr>
<tr>
<td>21.</td>
<td>Section 15 - Monthly MS Meeting</td>
<td>8</td>
</tr>
<tr>
<td>22.</td>
<td>Section 16 - Rights of Caning the Meeting</td>
<td>8</td>
</tr>
<tr>
<td>23.</td>
<td>Section 17 – Finances</td>
<td>9</td>
</tr>
<tr>
<td>24.</td>
<td>Section 18 - Amendments to the Constitution</td>
<td>9</td>
</tr>
<tr>
<td>25.</td>
<td>Section 19 - The Qur'an &amp; Sunnah</td>
<td>9</td>
</tr>
<tr>
<td>26.</td>
<td>Appendix 'A' - The oath of MS &amp; Sub-Committee Members</td>
<td>10</td>
</tr>
<tr>
<td>27.</td>
<td>Appendix 'B' - Signature sheet of By Law Committee &amp; MS Members</td>
<td>11</td>
</tr>
</tbody>
</table>
All the glory and endless mercy of Almighty Allah Subhanahu Wa-Ta'ala. For his kind blessings, Baitul Aman Islamic Center, Inc. was opened on Friday, the 29th Sha'ban 1414 Hijri (February 11th, 1994 AD) in a rented basement of 2249 Newbold Ave, Bronx, New York 10462. In December 29, 1994, with the generous help of local Muslim brothers and sisters who extended their hand to raise sufficient fund in the form of interest free loan as well as donation and enabled Baitul Aman Islamic Center, Inc. to locate permanently to its present location at 2351 Newbold Ave, Bronx, New York 10462 (between Havemeyer Ave and Zerega Ave).

With a view to run the Center smoothly, to solve the future problems and to avoid any conflict, confusion, misunderstanding etc. among the managing committee members and worshipers as well, a set of rules is set herein. We have tried our best to write this constitution giving fullest priority to Centers interest, but still we would appreciate all kind of written suggestions and advices from anyone among the subscribers to improve the quality of the Constitution. Those brothers helped and supported us to adopt this Constitution, a complete sheet with their name and signatures is placed at page 11 (Appendix 'B') which is authentic proof of approval by the members of the organization.

Henceforth this constitution supersedes the previous "By Law" which was un-approved and un-signed by the appropriate authority.

May Allah give us patience and better understanding & energy to obey his command and Sunnah of Prophet Muhammad (Peace be upon him). Ameen.

Dated: Friday the March 29, 1996
Zilqada 09, 1416 Hijri

(JAFFAR HUSSAIN)
Amber of the M3

(AHMED Q. ALAAQOORI)
President

(M. A. KHALEQUE)
Secretary
THE CONSTITUTION

PREAMBLE

WHEREAS The Islam is a "Universal" way of life, transcending all barriers of race, color, nationality, language, sex etc.

WHEREAS The Islam is a “Balanced” way of life, regulating all of its aspects, and maintaining a balance between them all by stressing equality between the affairs of this world and those of the hereafter, between the spiritual and mundane, among the spiritual, the social, the educational, the political, the economical and all other affairs by avoiding extremism, violence and adopting the median path;

WHEREAS The Muslims find their Islamic way of life to be markedly different from that of other people belonging to other religions faiths, philosophies and cultures;

WHEREAS The Muslims in their increasing numbers feel a need for a number of Islamic organizations, platforms, mosques, an Islamic elementary school, an Islamic library, a funeral home and other facilities, which can fulfill the spiritual, social, economical, cultural, legal, educational, political, recreational, intellectual and other needs of their Muslim community (children, youth, adults, old people, men and women);

WHEREAS The Muslims having succeeded to some extent in providing for the spiritual needs of their community - would in particular to establish proper knowledge of Islam to Muslims and non-Muslims, for the education of their children and adults, for promoting youth activities, for providing adequate social activities for their members, as well as improving the facilities for their spiritual needs;

WHEREAS The aforesaid facts, circumstances and needs call for swift action;

Local Muslims are in the spirit of the Qur'anic verse.-

"Thus have we made of you a nation justly balanced that you may be witness over mankind, and the messenger Mohammad (Peace be upon him) a witness over you (2:144)", hereby intend and resolve to fulfill their needs in a fruitful and healthy Islamic manner through the formation of the Muslim community.

Dated: Friday the March 29, 1996
Zilqada 09, 1416 Hiiri
ARTICLE I : NAME

The organization shall be called "Baitul Aman Islamic Center, Inc." and hereafter shall be referred to as "BA".

ARTICLE II : NATURE

The "BA" shall be a house of Allah and a non-profit organization to fulfill the religious and spiritual needs of all Muslims and governed by the principles of Al-Qur'an and the Sunnah of Prophet Mohammad (Peace be upon him).

ARTICLE III : AIMS AND OBJECTS

The aims and objects of the "BA" shall be :-

1. To establish "BA" as a mosque for religious activity including five times daily prayer;

2. To propagate a proper understanding of Islam as a complete way of life in accordance with Al-Qur'an and Sunnah of Prophet Mohammad (PBUH);

3. To promote a cohesive Islamic Ummah overriding all national, racial, ethnic and other barriers in spirit of Islamic brotherhood;

4. To provide community services and recreational facilities and organize social and extracurricular activities within an Islamic framework;

5. To spread Islamic ideology and authentic information about Islam through various media, so as to promote goodwill and understanding among followers of other faiths;

6. To provide Islamic educational facilities i.e. school, library etc. for members of the Muslim community of all ages;

7. To provide funeral facility to the entire Muslim community;

8. To cooperate and coordinate with other Islamic organizations in pursuit of the aims and objectives of the "BA".
SECTION 1 - BY LAWS

The "BA" shall at all times be governed by a set of rules and regulations for Majlis-Ash-Shura (Managing Committee) to be referred to hereafter as "MS". The general meeting and selection of "MS" members by the regular worshiper (Musulli), which shall remain within the limitations of the constitution of the "BA"

SECTION 2 - MEMBERSHIP

All adult (minimum 18 years old) Muslims are eligible for membership.

SECTION 3 – MAJLIS-ASH-SHURA

There shall be a "MS" consisting of 8 (Eight) members including Imam to manage the Center and decide all matters concerning the function of the center and the congregation. The remaining 7 (Seven) members will be selected from the regular members of the congregation and must be qualified under Section 7(A) & 7(B) of the constitution.

The "MS" shall be the only competent authority to appoint the Imam, Assistant Imam and Muazzin and decide their salary (if the service is not voluntary), allowances, benefit and termination their posts etc., to publish periodicals, to impose membership dues and to decide all financial matters of me center.

SECTION 4 - SUB-COMMITTEE

To assist the "MS" Sub-Committee to be formed by the "MS" out of the regular subscribers and must be qualified under section 7(A) & 7(B).

SECTION 5 – REPLACEMENT OF "MS", EXECUTIVE COMMITTEE & SUB-COMMITTEE MEMBERS

A. In case of termination and resignation of any "MS" or Sub-Committee member, replacement to be made by the "MS" from the regular subscribers.

B. If the majority "MS" members become inactive, the Arneer of the "MS" with the consultation of remaining active members may dissolve the entire "MS" and shall call general meeting of the subscribers for selection and reform the new "MS".

SECTION 6 - EXECUTIVE COMITTEE

A. Just to perform the official work and as required by the local Government, there shall be a committee formed out of the "MS" members consisting of 4 (Four) designated as the President, the Secretary, the Treasurer and the Assistant Treasurer shall be called Executive Committee.
B. Executive Committee is entirely a part and parcel of the "MS" and will remain liable to the "MS" for their assigned duties.

C. Members of the Executive Committee be selected by the majority members of the "MS" and their tenure also be as like as the other member of the "MS".

D. Basic duty of the Executive Committee is to execute any official assignment as authorized by the "MS".

E. (I) **President**:- Shall be one of me signatory to sign bank checks and letters addressed to the local Government (if specified to sign by the President of the Corporation e.g. letters to the City, State or IRS etc.) with the authorization of the "MS".

   (II) **Secretary** :-

   a. Will be the over all in-charge of the office, responsible to receive/make correspondence, maintain file & documents, registers etc. and shall issue internal letters to all members of the organization whenever necessary mainly related to membership dues and any other letters as authorized by the "MS".

   b. Shall also be one of the signatory to sign bank checks.

   c. Any important official issue, progress or improvements shall bring to the notice of the "MS" through the Ameer.

(III) **Treasurer**:-

   a. Shall maintain proper account of Income & Expenditure of the organization, prepare weekly, monthly & yearly statement and place them to the notice board.

   b. Shall also be a signatory to sign bank checks.

   c. Shall be responsible to collect monthly or yearly subscription from members, donation from various legal sources and other authorized collectors, deposit to the bank and shall maintain proper record/account.

(IV) **Assistant Treasurer**:- Shall assist the treasurer and act as Treasurer in absence of the Treasurer.
B. Executive Committee is entirely a part and parcel of the "MS" and will remain liable to the "MS" for their assigned duties.

C. Members of the Executive Committee be selected by the majority members of the "MS" and their tenure also be as like as the other member of the "MS".

D. Basic duty of the Executive Committee is to execute any official assignment as authorized by the "MS".

E. (I) President:- Shall be one of me signatory to sign bank checks and letters addressed to the local Government (if specified to sign by the President of the Corporation e.g. letters to the City, State or IRS etc.) with the authorization of the "MS".

(II) Secretary :-

a. Will be the over all in-charge of the office, responsible to receive/make correspondence, maintain file & documents, registers etc. and shall issue internal letters to all members of the organization whenever necessary mainly related to membership dues and any other letters as authorized by the "MS".

b. Shall also be one of the signatory to sign bank checks.

c. Any important official issue, progress or improvements shall bring to the notice of the "MS" through the Ameer.

(III) Treasurer:-

a. Shall maintain proper account of Income & Expenditure of the organization, prepare weekly, monthly & yearly statement and place them to the notice board.

b. Shall also be a signatory to sign bank checks.

c. Shall be responsible to collect monthly or yearly subscription from members, donation from various legal sources and other authorized collectors, deposit to the bank and shall maintain proper record/account.

(IV) Assistant Treasurer:- Shall assist the treasurer and act as Treasurer in absence of the Treasurer.
SECTION 7 - QUALIFICATION AND TERMS & CONDITIONS OF "MS" AND SUB-COMMITTEE MEMBER

A. QUALIFICATION - Must be a regular worshiper and must have all the qualities of an ideal, virtuous and righteous man.

B. TERMS & CONDITIONS:-

1. Must be a regular monthly subscriber and payment must be up to date at least for last one year.

2. Must clear up dues on time i.e. either last week of the month or first week of the next month at the latest.

3. Must give voluntary service.

4. Must attend in all meetings (if unable to attend due to unavoidable circumstances, must notify the Ameer of the "MS" in writing prior to the scheduled meeting).

5. Must be responsible to fulfill all assigned duties/responsibilities.

6. Must not try to gain any personal interest by any circumstances.

7. Must always give preference to the Center's interest and always be ready to surrender/resign own position if necessary to save the interest of the Center.

8. If any member of ”MS" and Sub-Committee fails to pay his dues for three consecutive months or fails to attend three consecutive meetings, his position Will automatically be terminated. (Also see Section 9).

9. Tenure of the "MS" and Sub-Committee members shall be 2 (two) years from the date of selection and any member can be re-selected as long as the members of the congregation consider him fit for the interest of the center.

10. Must participate physically and financially in all activities of the center whenever necessary.

11. If any member violates the above terms & conditions, Ameer of the "MS" may ask written resignation from the default member with "Show Cause" Notice.

12. Signed undertaking be obtained from each member of the "MS" & Sub-Committee under the oath (See Appendix ‘A’ at page 10)
SECTION 8 - AMEER (LEADER) OF THE "MS"

The most knowledgeable person about Qur'an and Sunnah among the "MS" members shall be the Ameer. He will preside over the meetings of the "MS" and have the authority to convene special meeting to discuss and decide emergency issue casting vote from the "MS" members. If the votes of the Majlis are equal on both sides of present members of the meeting, the Ameer shall exercise casting one vote of his own in order to decide which issue should prevail for the best interest of the Center according to Al-Qur'an and Sunnah (although basically Ameer shall have no vote). He shall have the authority to review the activities of the other members of the "MS" and insist on punctual attendance of the meetings. He shall not have the authority to dismiss or expel any member of the "MS" without approval of the majority members of the "MS" including himself The Ameer shall not have the authority to decide unilaterally on matters that concern the "MS".

SECTION 9 - THE IMAM (RELIigious LEADER) / QUALIFICATION & ACTIVITIES

A. The Imam shall be appointed by the "MS". He must be an educated person on the Islamic Shariah and must have all the qualities of an ideal, virtuous and righteous man. The Imam shall be in-charge of religious activities as well as caretaker of the Center.

B. If the Imam violates any Sariah (Al-Qur'an & Sunnah) and there is authentic proof of violations, the "MS" then shall replace the Imam.

SECTION 10 - ASSISTANT IMAM & MUAZZIN

If the situation permits, overall financial condition improves and extremely required by the center, only qualified & experienced person in profession will be hired by the 'MS' to fulfill these two positions. For the time being someone from the regular worshiper shall perform the responsibility of the vacant positions.

SECTION 11 - MEMBERSHIP DUES

A. The monthly donation (shall be called membership dues/fee) for "MS" Members will be $20.00 minimum or $200.00 per year if paid in full at a time beginning of the year. All members must clear their monthly dues by 30th of each month or 1st week of next month at the latest. If any member of "MS" & Sub-Committee fails to pay his dues for three consecutive months, his membership will automatically be terminated. Reminder letter and Final Notice of Termination (with Show Cause Notice) be issued by the Secretary for immediate payment/response to this regard. There shall be no personal interest behind this contribution (See Section 7 B(2) & (6).

B. There will be no specific fee for the regular members. They may choose any affordable amount out of $20.00, $15.00 & $10.00 per month.
SECTION 12 - RIGHTS OF REGULAR MEMBERS & WORSHIPERS

All regular members and worshipers shall have full rights to give their advice/opinion in all matters of the Center.

SECTION 13 – ETIQUETTE OF THE MOSQUE

Any kind of action of violence, cursing and misbehavior by any member of the "MS" or regular member will prove his ignorance in Islam and his membership will be terminated after warning.

SECTION 14 - GENERAL MEETING

A minimum of 3 (three) general meeting shall be held in every calendar year (Date and time will be decided by the MS) to discuss various problems & overall improvements of the Center. All general members of the center be invited to attend the meeting.

SECTION 15 – MONTHLY "MS" MEETING

Other than Emergency & Special meetings, the "M'S" meeting will be held once in a month (Date & Time will be decided by the "MS").

SECTION 16 - RIGHTS OF CALLING THE MEETING

A. The Ameer of the "MS" shall only have the right to call the meeting. If the Ameer authorizes someone among the Majlis, shall also have the rights to call the meeting. In case, the Ameer does not want to call the meeting which can cause damage to the Center, the majority member of the "MS" shall have the right to call the meeting.

B. Any member of the "MS" may propose to convene a meeting to the Ameer and submit points accordingly which shall be treated as agenda of the meeting considering that these will benefit the Center.

C. President and Secretary shall prepare the agenda for the meeting with consultation of the Ameer and shall inform all the members of "MS" well in advance of the meeting.

SECTION 17 - FINANCES

The "BA" shall be financed by sources consistent with the principles of Islam (i.e. not involved interest of any kind, mortgage, shares in un-Islamic enterprises and objectives of the "BA").
SECTION 18 - AMENDMENTS TO THE CONSTITUTION

A. Proposal for amendment must be made in writing to "MS". The "MS" will consider the proposed amendment only if it is consistent with the Islamic Shariah (Law).

B. The proposal shall be mailed to the regular members (subscribers) along with ballot indicating "YES" or "NO" giving two weeks of time to return with their vote.

C. At least 50% of the regular members must return the amendment ballot with two third majority in favor of the amendment shall be considered approved.

D. Final amendment be made in the "Constitution" only after endorsing in next scheduled meeting of the "MS" which has already been approved by the regular members.

SECTION 19 – THE QUR’AN & SUNNAH

The Qur’an & Sunnah shall supersede all rules and regulations and amendments of "BA". If any problem arises in future, Islamic scholars shall be invited for the solution of the problem of the Center according to the Shariah (Law) of the Qur'an and Sunnah,

THE END
THE OATH

I, (recite respective name) being a member of the Majlis-Ash-Shura of Baitul Aman Islamic Center Inc. do hereby undertake in the name of Allah that I will abide by all the rules and regulations as prescribed in Section 7(B) of the constitution which has been read out to me and I clearly understood, violation of which may cause automatic termination of my position.

I further undertake that I will never engage myself in any activities subversive to the center in case of lose my position, rather I will cooperate to save the interest of the center in all respect.

Date: __________________ Signature________________________

Name________________________

Telephone____________________

COUNTER SIGNED BY THE AMEER
SIGNATURE SHEET OF CONSTITUTION REVIEW COMMITTEE, MAJLIS-ASH-SHURA MEMBERS & SUB-CONMITTEE MEMBERS

We the undersigned persons have read the 'Constitution' of Baitul Aman Islamic Center, Inc. and hereby put our signature in support of the entire constitution:-

**REVIEW COMMITTEE**

<table>
<thead>
<tr>
<th>SL#</th>
<th>NAME</th>
<th>TEL</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ALPHA HIM JOBE</td>
<td>(516) 285-8585</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>AZIRUDDIN AHMED</td>
<td>(718) 904-8828</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>MAMADOU SAHIR LO</td>
<td>(718) 931-6195</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>ABDUL RAHIM MIRDHA</td>
<td>(718) 931-3009</td>
<td></td>
</tr>
</tbody>
</table>

**“MS” MEMBERS**

<table>
<thead>
<tr>
<th>SL#</th>
<th>NAME</th>
<th>TEL</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>A JALIL MOGHAL</td>
<td>(718) 597-3633</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>ABU KAISER</td>
<td>(718) 892-1552</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>MD. JAHER KHAN</td>
<td>(718) 518-7136</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>M. H. KABIR</td>
<td>(718) 863-5033</td>
<td></td>
</tr>
</tbody>
</table>

**SUB-COMMITTEE MEMBERS**

<table>
<thead>
<tr>
<th>SL#</th>
<th>NAME</th>
<th>TEL</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AKHTARUZZAMAN CHY</td>
<td>(718) 409-4385</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>MD. FAYSAL AHMED</td>
<td>(718) 904-0473</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>MOHSIN MOFLEHI</td>
<td>(718) 828-6084</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>ADAMOU Alassane</td>
<td>(718) 931-6195</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>MIAN ASIF BUTT</td>
<td>(718) 542-6311</td>
<td></td>
</tr>
</tbody>
</table>